



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 10, 2004

David Powdrell, Treasurer
Friends of Lois Capps
P.O. Box 23940
Santa Barbara, CA 93121

Response Due Date:
March 11, 2004

Identification Number: C00331389

Reference: Year-End Report (10/1/03-12/31/03)

Dear Mr. Powdrell:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule B of your report (see attached) discloses one or more contributions that appear to exceed the limits established by the Act. The Act precludes an individual or a political committee from making a contribution to a national party committee in excess of \$25,000.00 per calendar year. (2 U.S.C. §441a(a)) However, a political committee may make unlimited transfers to a national party committee if the transferred amount is determined to be and disclosed as "transfer of campaign funds" or "excess campaign funds". (11 CFR §113.2(c))

If any apparent excessive contribution in question was incompletely or incorrectly reported, you must amend your original report with the clarifying information.

If the contribution made was excessive, you must notify the recipient and request a refund of the amount in excess of \$25,000.00. You also must inform the Commission in writing of such a refund. The refund must appear on Line 15 of the Detailed Summary Page and on a supporting Schedule A of the report covering the period in which the refund is received.